



OFFICE OF THE NATIONAL COMMANDER  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

18 January 2008

FROM: CAP/CC

MEMORANDUM FOR ALL CAP UNIT COMMANDERS

SUBJECT: VOLUNTEER ADVISOR POSITIONS

1. We have just completed the appointment process for the first group of volunteer advisors and team leaders and I'm pleased to announce that the new application process worked well. I'd also like to thank all of you for publicizing this new process and let you know that many members applied for these positions, just as we had hoped!
2. We have one newly-aligned position that we would like to fill at this time. I am announcing a National Logistics Advisor position opening. This position will report to the National Controller. Individuals wishing to apply for this position must hold at least the grade of lieutenant colonel and have completed two years of command or staff experience at the Wing, Region, or National level.
3. Individuals wishing to apply for the Logistics Advisor position should complete the attached application form. Members must forward a copy of their application to each level in the chain of command at the same time their original is forwarded to National Headquarters/DP for presentation to the Chief of Staff for review. Ms Susan Parker at National Headquarters is the point of contact for applications and can be reached at 877-227-9142, extension 212, by email at [sparker@cap.gov](mailto:sparker@cap.gov) or by fax at 334-953-4262.
5. Please give this announcement the widest possible publication so any member interested in applying has the opportunity to do so. Members applying for this position must have their application received at National Headquarters by 1 March 2008.

A handwritten signature in black ink that reads "Amy Courter".

AMY S. COURTER  
Brigadier General, CAP  
Interim National Commander

1 Attachment  
Application Form

**NATIONAL STAFF  
APPLICATION FORM**

**NAME:**

**CAPID:**

**GRADE:**

**UNIT OF ASSIGNMENT:**

**WING:**

**REGION:**

**CURRENT DUTY ASSIGNMENT:**

**POSITION APPLYING FOR:** *(May select up to three positions, please list in priority order.)*

1.

2.

3.

**CAP ACCOMPLISHMENTS:** *(List all experience, accomplishments or training that you feel qualifies you for the position. Do not forget to include a summary of your command/staff experience at the Wing, Region, or National level. NO MORE THAN ONE additional sheet may be attached if more room is needed.)*

**OTHER ACCOMPLISHMENTS:** *(You may list any other experience, accomplishments, or training you choose.)*

**Signature:**

**Date:**

*For NHQ Use Only  
Date Received:*